



**DEPARTMENT OF THE ARMY**  
**INSTALLATION MANAGEMENT COMMAND**  
**UNITED STATES ARMY GARRISON SCHWEINFURT**  
**CMR 457**  
**APO AE 09033**

REPLY TO  
ATTENTION OF

IMEU-SWF-PWH

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy Memorandum #3-3, Assignment to Government Controlled Army Family Housing

1. References:

- a. AR 210-50, 26 Feb 99, Housing Management.
- b. USAREUR Suppl 1 to AR 210-50, 16 May 02, Housing Management.
- c. USAREUR Reg 37-4, 2 Jul 98, Providing Temporary Lodging Allowance in USEUCOM.

2. Purpose: To establish community policy for assignment to Government Controlled Army Family Housing (GCAFH) for eligible personnel.

3. Scope: This policy applies to soldiers assigned to the United States Army Garrison, Schweinfurt Area of Responsibility (AOR) eligible for assignment to Government Controlled Army Family Housing.

4. Policy:

a. GCAFH is assigned based on category and bedroom requirement for which the specific housing is designated. Soldiers will not have the option or preference for a specific housing area or location, unless more than one set of GCAFH is available at the same time.

b. Due to limited amount of junior enlisted one-bedroom housing, the Housing Division maintains a combined one and two-bedroom priority listing. When a one-bedroom unit is available, the Housing Division offers the unit to the first Soldier on the priority list without children.

c. Temporary Family Housing (TMH) is assigned to eligible Soldiers regardless of rank or bedroom requirement. Soldiers forfeit BAH during occupancy. Refusal to accept assignment to TMH results in removal from the priority list and termination of TLA (if applicable).

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This Policy memorandum supersedes Policy Memorandum #3-3, dated 27 July 2004, and remains in effect until superseded or rescinded.

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d. Soldiers occupying temporary quarters who refuse assignment to permanent quarters may be directed to terminate the temporary quarters within 30 days after refusal.

e. Mandatory Assignments are not made until volunteer families, regardless of rank are assigned. The following rules apply:

(1) Prior to mandatory assignment, the Housing Division offers eligible Soldiers on the applicable priority list vacant quarters in an effort to find a volunteer.


(2) If no eligible Soldier of the applicable category is available for assignment to quarters, the Housing Division assigns the quarters to the next lower or higher category (i.e. Junior vs. Senior Enlisted, Company Grade vs. Field Grade).

(3) When no eligible Soldier is available for assignment to three- or four-bedroom quarters, the Housing Division offers the quarters to Soldiers of the applicable category on the priority lists for fewer bedrooms (i.e. for vacant three bedroom quarters, the next sponsor on the two bedroom priority list with a child).

(4) When the above procedures are exhausted, mandatory assignment of AFH is invoked. The procedures outlined in AR 210-50, paragraph 3-13 apply.

5. The point of contact for this policy is the USAG Schweinfurt Housing Division at DSN 354-6317.

"Every Day... Better."

 APR 10 2007  
ANTHONY E. HAAGER  
LTC, QM  
Commanding

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